



APPLICATION FOR EMPLOYMENT

Jewett City Savings Bank is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religious creed, age, sex, marital status, sexual orientation, national origin, ancestry, present or past history of mental disorder, mental retardation, learning disability or physical disability with respect to hiring, compensation, promotion, discharge from employment or other terms and conditions of employment. Please visit <http://www1.eeoc.gov/employers/poster.cfm> for more information.

Name _____ Date _____
Mailing Address _____ Home Phone _____
City, State, Zip _____ Cell Phone _____

Position desired _____ Salary desired _____
I am seeking a: Full-time job Part-time job Temporary/seasonal job
I am willing to work in: Jewett City Brooklyn Dayville Plainfield Preston
Days/Hours of Availability: _____
Date available for work _____
Referred by _____
Are you legally permitted to work in the U.S.? Yes No
Are you related to a current JCS Bank employee? Yes No
Have you ever been convicted of a crime involving dishonesty, breach of trust, or money laundering, or entered into a pretrial diversion or similar program? If yes, please explain. Yes* No

**An answer of "yes" will not necessarily result in the rejection of an application, but the nature of the incident will be considered as it relates to the job duties in question and in light of the requirements of state and federal law. You are not required to disclose a conviction for which records have been erased.*

EMPLOYMENT INFORMATION

If presently employed, why are you seeking employment?

If you are currently employed, may we contact your employer?

Yes

No

Starting with your most recent job held, list all previous employers.

Company _____ Employed from _____ to _____

Address _____

Supervisor _____ Phone _____

Starting Salary _____ Final Salary _____

Position & Duties _____

Reason for leaving _____

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Address _____

Supervisor _____ Phone _____

Starting Salary _____ Final Salary _____

Position & Duties _____

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GENERAL INFORMATION

In the space below, describe your interest in banking and the skills and aptitudes that you feel qualify you for a position at the Bank. If you need more space, please continue on a separate sheet.

EDUCATION INFORMATION

Do you have a high school diploma or equivalent?

Yes

No

Please provide the name and location of each educational institution you attend.

High School _____

Business/Trade School _____

Course of Study _____ Degree Received _____

College _____

Course of Study _____ Degree Received _____

College _____

Course of Study _____ Degree Received _____

List scholastic honors, offices held, and extracurricular activities in high school and/or college (*omit any which reflect your membership in a protected class – ie: race, religion, disability, etc.*)

Please read before signing.

If you have any questions regarding this statement, please ask the Human Resources Officer before signing.

ACKNOWLEDGMENT

I certify that the facts set forth in the above employment application are true, complete and accurate to the best of my knowledge and I authorize Jewett City Savings Bank to verify the accuracy of the information I have provided.

I authorize Jewett City Savings Bank to obtain reference information on my work performance and I authorize the educators, employers and references listed in this application to furnish the Bank with information regarding my education, employment history, or any other matter related to my application for employment with the Bank.

I understand that should an employment offer be extended to me and accepted, that it will be my responsibility to adhere to the policies, rules and regulations of employment at Jewett City Savings Bank. However, I further understand that neither the policies, rules and regulations of employment nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any offer of employment is for an indefinite duration and at will. Either I or Jewett City Savings Bank may terminate my employment at any time with or without notice or cause.

Without limiting the at will status of my employment, I understand that if I am hired and any of the statements on this application are determined to be untrue I may be immediately discharged.

Signature of Applicant _____

Date _____

**Please submit applications to jobs@jcsbank.com
or mail your application to:
Jewett City Savings Bank
Attn: Human Resources
111 Main Street
PO Box 335
Jewett City, CT 06351**

Please contact our HR Department (860-376-7510; jobs@jcsbank.com) if accommodations are required in applying or interviewing for this job.